

RESOLUTION NO. _____

**A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE, CALIFORNIA
APPROVING THE POLICE DEPARTMENT'S REQUEST FOR PROPOSALS FOR
TOWING AND STORAGE SERVICES AND AUTHORIZING THE CITY CLERK TO
ADVERTISE FOR PROPOSALS**

WHEREAS, the Request for Proposals for Official Police Tow Services ("RFP") as presented to Council on July 16, 2024 and October 1, 2024, contains: 1) performance requirements and standards, including eligibility, facility location, equipment, maximum rates and services; and 2) criteria for evaluating proposals and the process for selecting the most qualified proposers; and

WHEREAS, the RFP covers only towing and storing situations, such as those: 1) ordered or request by the City's Police Department officers and employees who are duly authorized by law to remove, impound or store motor vehicles; and 2) done without the vehicle owner's or operator's knowledge, consent or authorization, regardless of whether the vehicle is on public or private property. This situation generally occurs when an owner or operator is arrested, detained, incapacitated or physically unable to drive the vehicle; or when an owner or operator fails to designate or express a preference for a particular towing company.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF
GLENDALE, CALIFORNIA THAT:**

SECTION 1. The Council finds, determines and declares that:

1. Motor vehicles that are damaged, inoperative, abandoned, stole, recovered, illegally parked, evidence of a crime or left by persons arrested and that remain on the city's streets, right-of-ways or property:
 - A. Restrict the free flow of traffic along the street and create a traffic hazard;
 - B. Impede, hinder, obstruct or delay the city's emergency service providers (including Police, Fire, and Paramedics) or the city's essential services providers (including Integrated Waste Management, and Glendale Water and Power) from not only expeditiously and safely traveling to their intended destination, but also performing their vital functions; and
 - C. Constitute a safety hazard, a public nuisance or at times, a public emergency, on congested city streets, thereby impacting or effecting the property, public safety and welfare of the city's residents and visitors alike.
2. When these vehicles- whether damaged, inoperative, abandoned, stolen, recovered, illegally parked, evidence of a crime, or left by persons arrested- remain on the city's streets, right-of-ways or property, or when they impede or block vehicular

traffic, the city, through its Police Department, is obligated to make arrangements for the vehicle's removal from the road and to place it in safe-keeping in a secure storage lot.

3. Because the city does not provide or perform its own vehicle towing or storage services, the city needs the services of one or more privately-owned towing companies to assist the Police Department in carrying out its obligation to:

- A. Effectively enforce parking and traffic laws;
- B. Promptly tow vehicles that are inoperative, involved in a collision or recovered after having been stolen; and
- C. Expeditiously remove and safely store vehicles that are impounded or held for investigation, examination or evidence.

4. The criteria, requirements and standards in the RFP:

- A. Are designed only to procure non-consensual towing and storage services that the Police Department itself needs;
- B. Are not intended to regulate, or otherwise effect, the relationship between towing companies and the general public;
- C. Ensure that the Police Department carries out its duties and responsibilities of providing public assistance;
- D. Set minimum performance standards to ensure quality service for the Police Department;
- E. Provide the Police Department with dependable, safe, expeditious towing and secure storage;
- F. Contribute to the efficient administration of the Police Department's towing obligations; and
- G. Create a fair and an impartial means for evaluating and selecting Official Police Tow Services.

5. The RFP's requirement that an Official Police Tow Service provider must locate its vehicle storage lot, business office and tow truck facility within Glendale, or within one half mile ($\frac{1}{2}$) mile outside of the city's limits, among other things, fairly balances the city's interest and need to:

A. Minimize the impact upon:

(1) Police operations- by reducing the out-of-jurisdiction time that officers, detectives, crime scene investigators or lab technicians spend driving to a distant storage lot for vehicle inspection and other purposes, and consequently, lessening police presence within Glendale and adversely affecting police response time within the community; and

(2) Vehicle owners- by ensuring that owners, whose towed and stored vehicle may be their sole means of getting to work or around, do not experience the hardship of having to travel to distant storage yards outside of the city to retrieve their vehicle, and accordingly, safely retrieving their vehicle in a shorter time period.

B. Encourage competition for the Police Department's tow contracts by allowing towing firms located outside of Glendale to submit a Proposal.

6. The one-half mile (1/2) mile distance outside of the city's limits minimizes the impact upon police operations while at the same time affording towing companies, who are interested in submitting a Proposal, a broad expansion of potential Official Police Tow Service facility sites surrounding the city's 36 mile border.

SECTION 2. The Request for Proposals for Official Police Tow Services as presented to City Council on July 16, 2024 and October 1, 2024, its specifications, and the various documents incorporated in it, to provide towing, storage, and other services for the Police Department, are approved and adopted.

SECTION 3. By this Resolution, the City Clerk shall advertise for proposals.

SECTION 4. In accordance with the RFP's selection procedures, the Chief of Police shall prepare a report to the City Manager with recommendations regarding the most qualified Proposers. The City Manager shall forward the report to the Council for its deliberation and its decision on awarding the Official Police Tow Services contracts.

SECTION 5. This Resolution takes effect immediately upon its adoption.

APPROVED AND ADOPTED this _____ day of _____, 2024.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)
) SS
COUNTY OF LOS ANGELES)

I, Suzie Abajian, Ph.D., Clerk of the City of Glendale, certify that the foregoing Resolution No. _____ was adopted by the Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2024, and that same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

City Clerk