

RESOLUTION NO. _____

A RESOLUTION OF THE COUNCIL OF THE CITY OF GLENDALE DISPENSING WITH COMPETITIVE BIDDING AND AUTHORIZING THE CITY MANAGER OR A DESIGNEE TO EXECUTE A GENERAL SERVICE AGREEMENT (GSA) WITH DOWNSTREAM SERVICES, INC. TO PROVIDE SANITARY SEWER CCTV SERVICES AND CONDITION ASSESSMENT AND RECOMMENDATIONS SERVICES

WHEREAS, on August 26, 2021, a Request for Proposals (RFP) for Phase 1 of the Sanitary Sewer CCTV and Condition Assessment and Recommendation project was released and based on the evaluation criteria of proposed implementation and workflow; experience; measurable and trackable results; and cost and budget control, the firm Downstream Services, Inc. scored highest and was awarded a GSA for the project, and

WHEREAS, on November 13, 2023, a Request for Proposals (RFP) for Phase 2 of the Sanitary Sewer CCTV and Condition Assessment and Recommendation project was released and based on the evaluation criteria of proposed implementation and workflow; experience; measurable and trackable results; and cost and budget control, the firm Downstream Services, Inc. scored highest and was awarded a GSA for the project, and

WHEREAS, the city received a proposal from Downstream Services, Inc., the incumbent from Phase 1 and Phase 2 of the project, and city staff reviewed the proposal and deemed the proposed scope of work, cost and timeline commensurate with the needs of the city for Phase 3 of the project and is also consistent with the elements of the other two phases, and

WHEREAS, Downstream Services, Inc.'s performance features a strong approach to data assembly, analysis, presentation, and recommendations format and they have knowledge and understanding of the city's sanitary sewer system following their successful completion of phase one; and

WHEREAS, the City has already awarded contracts to Downstream Services, Inc. for the previous two phases of the project based on Downstream Services, Inc., achieving the highest score in two separate RFP processes; and

WHEREAS, the presentation and recommendations made for earlier phases have been well prepared, concise and valuable; and

WHEREAS, consistency in having all three phases of the project report under the same format and systems provides an additional benefit to the City; and

WHEREAS, continuing with the incumbent contractor will benefit the community by promoting maximum current and future reliability of the city’s sanitary sewer system, a key component of the City’s public health and safety infrastructure; and

WHEREAS, Glendale Charter Art. VI Section 9 provides an exception to competitive bidding where City Council determines that it is in the best interest of the City to dispense with competitive bidding; and

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF GLENDALE:

Hereby dispenses with competitive bidding and authorizes the City Manager or a designee to execute a General Service Agreement, subject to approval to form by the City Attorney, with Downstream Services, Inc., to provide Sanitary Sewer CCTV Services and Condition Assessment and Recommendations Services (Phase 3) in the amount of one-million nine-hundred forty-five thousand, eight hundred thirteen dollars (\$1,945,813).

Authorizes a 15% reserve for contingency totaling two-hundred ninety-one thousand, eight-hundred seventy-two dollars (\$291,872)

Adopted by the Council of the City of Glendale on this _____ day of _____, 2024.

Mayor

ATTEST:

City Clerk

STATE OF CALIFORNIA)

COUNTY OF LOS ANGELES)

CITY OF GLENDALE)

I, Suzie Abajian PhD, Clerk of the City of Glendale, do hereby certify that the foregoing Resolution No. _____ was adopted by the City Council of the City of Glendale, California, at a regular meeting held on the _____ day of _____, 2024, and that the same was adopted by the following vote:

Ayes:

Noes:

Absent:

Abstain:

City Clerk