



CITY OF GLENDALE SUSTAINABILITY COMMISSION

Minutes of Regular Meeting

April 4, 2024, at 5:30 PM

1. ROLL CALL – 5:30 PM

- The meeting was called to order on April 4, 2024, at 5:30 PM.
Present: Commissioner Bartrosouf, Kartounian, Werner, Vicechair Bazemore, Chair Pinkerton, and Ex-Officio Welch.

Absent: Ex-Officio Ispendjian.

- a) **Pledge of Allegiance.**
- b) **Land Acknowledgement.**
- c) **The Agenda for the April 4, 2024, meeting of the Sustainability Commission was posted on March 28, 2024, on the Bulletin Board Outside City Hall.**

2. APPROVAL OF MINUTES

- a) **Approval of the Minutes of the Commission regular meeting held on February 1, 2024.**

Motion to approve the minutes moved by Chairperson Pinkerton and seconded by Commissioner Werner.

- Ayes: Commissioner Bartrosouf, Kartounian, Werner, Vice Chairperson Bazemore, and Chairperson Pinkerton.

3. BOARD MEMBER/STAFF COMMENTS

Commissioner Comments:

- Commissioner Werner notes that the City's Arbor Day Celebration is on Thursday April 25th starting at 10:00 AM and taking place at Casa Adobe.
- Commissioner Werner thanks the Integrated Waste Team for the tour given to herself and Commissioner Bartrosouf of the Glendale Recycling Center. Commissioner Werner notes that there is an opportunity for education regarding how to accurately sort waste.
- Commissioner Werner thanks City Council for designating a week for food waste prevention.
- Chairperson Pinkerton clarifies that "best buy" dates on food indicate peak freshness, not expiration, and advises against discarding food based solely on this label.

4. ORAL COMMUNICATIONS

Discussion is limited to items not on the agenda and within the jurisdiction of the Sustainability Commission. Each speaker is allowed 5 minutes. Sustainability Commission members may question or respond to the speaker, but there will be no debate or decision. The matter may be referred to staff for investigation and report.

No callers or speakers.

5. ACTION ITEMS

a) Election of Sustainability Commission Chairperson and Vice Chairperson.

1. Motion to elect the Chairperson of the Sustainability Commission.
Commissioner Werner moves to nominate Vice Chairperson Bazemore to be elected as the Chairperson of the Sustainability Commission. Motion seconded by Commissioner Bartosouf.
 - Ayes: Commissioner Bartosouf, Kartounian, Werner, Vice Chairperson Bazemore, and Chairperson Pinkerton.
2. Motion to elect the Vice Chairperson of the Sustainability Commission.
Commissioner Werner moves to nominate Commissioner Kartounian to be elected as the Vice Chairperson of the Sustainability Commission. Seconded by Chairperson Bazemore.
 - Ayes: Commissioner Bartosouf, Kartounian, Pinkerton, Werner, and Chairperson Bazemore.

b) Approval of the Sustainability Commission's 2024-25 Work Plan.

1. Motion directing staff to submit the Sustainability Commission's 2024-25 Annual Work Plan to the City Council for approval.
 - Staff presents on the 2024-25 work plan with its projects and priorities. Sustainability Commissioners chose leads for each respective priority.

Motion to approve the workplan moved by Commissioner Pinkerton and seconded by Chairperson Bazemore.

- Ayes: Commissioner Bartosouf, Vicechair Kartounian, Commissioner Pinkerton, Werner, and Chairperson Bazemore.

6. REPORTS/INFORMATION

No items.

7. SUSTAINABILITY OFFICE UPDATES

a) Climate Action and Adaptation Plan Update

- Staff informs Commissioners that phase two of Climate Action adaptation plan outreach has begun and will conclude by the end of May.

b) Earth Day 2024 Update

- Staff presents updates regarding Earth Month plans.

c) Tracker Update

- Staff presents on potential items coming to the Sustainability Commission. Items include a presentation on finalized Climate Action and Adaptation Plan measures, a report on Environmental Preferable Purchasing, selection of new Ex-Officio members, and Drive-Thru Moratorium update.

8. ADJOURNMENT @ 6:23 PM

Motion to adjourn moved by Commissioner Werner and seconded by Chairperson Bazemore.