

**MINUTES**  
**GLENDALE CITY COUNCIL**  
**COUNCIL CHAMBERS**  
**613 E. Broadway, 2nd Floor Glendale, CA 91206**  
**MARCH 26, 2024**

**ROLL CALL – All Present**

**1. CLOSED SESSION – 4:03 p.m.**

- a. **Conference with Legal Counsel - Pending Litigation: Terrazas v. City of Glendale, L.A.S.C. Case No. 19STCV07748**
- b. **Public Employee Performance Evaluation – City Attorney**
- c. **Conference with Labor Negotiators. City-designated negotiator: Mayor Dan Brotman. Unrepresented employee position: City Attorney**
- d. **Conference with Labor Negotiators. City-designated representatives: Paula Adams and Laura Kalty. Employee organization: Glendale Police Officers' Association**

City Attorney Mike Garcia indicated that action is not anticipated. Council recessed to closed session at 4:07 p.m.

**2. REGULAR BUSINESS AGENDA – 6:09 PM**

**Roll Call – All Present**

- a. **Flag Salute: Mayor Dan Brotman**
- b. **Invocation: Dr. Suzie Abajian, City Clerk**
- c. **Report of the City Clerk, re: Posting of Agenda. The Agenda for the March 26, 2024 Regular Meeting of the Glendale City Council was Posted on March 21, 2024, on the Bulletin Board Outside City Hall.**

**3. PRESENTATIONS AND APPOINTMENTS**

- a. **Agenda Preview for the Meetings of Tuesday, April 2, 2024**  
Asst. City Manager John Takhtalian provided the preview.
- b. **Presentation by the Burbank Glendale Pasadena Regional Housing Trust**  
Grant Henninger, CivicHome
- c. **Commendations for businesses in Glendale who attained the Green Business Certification**  
– **Ara Kassabian CPA, Joie De Vivre Style, SIG Property Management, and the City of Glendale Central Library**  
Item moved to April 2, 2024 Council Meeting.
- d. **Proclamation Designating April 7-13, 2024 as National Library Week**  
Lessa Pelayo-Lozada, Assistant Director of Library, Arts & Culture  
Jennifer Quiñonez-Skinner, Glendale Library Arts & Culture Trust  
James Lau, Glendale Library Arts & Culture Trust

Public Comment:  
Mike Mohill

**e. Commendation Recognizing Tara Peterson, Outgoing CEO of the YWCA of Glendale & Pasadena**

Public Comment:  
Mike Mohill

#### 4. CONSENT ITEMS (Including Minutes)

The following are Routine and May be Acted Upon by One Motion. Any Member of Council or the Audience Requesting Separate Consideration May do so by Making Such Request Before Motion is Proposed.

Item 4b pulled for separate consideration.

**a. City Clerk, re: Minutes of the Regular City Council Meeting of March 12, 2024**

Moved: Devine  
Vote as Follows  
Seconded: Asatryan

Ayes:	Asatryan, Devine, Kassakhian, Najarian, Brotman
Noes:	None
Absent:	None
Abstain:	None

**b. Community Services and Parks, re: Authorize submission of project application and acceptance of California Department of Parks and Recreation, Office of Grants and Local Services grant funds for Fremont Park Renovation approved in the 2023-2024 state budget**

Public Comments:  
Chad Kroger  
JT Parr

1. Resolution 24-50 to authorize filing of project application for Fremont Park Renovation through California Department of Parks and Recreation, Office of Grants and Local Services (OGALS), and accept grant funds in the amount of \$933,000 from July 1, 2023, through June 30, 2027, through a legislatively specified grant in the 2023-2024 state budget; and authorize the City Manager, or a designee, to conduct all negotiations, sign and submit all documents, including, but not limited to, applications, agreements, amendments, and payment requests, which may be necessary for the completion of the project scope

Moved: Najarian Seconded: Asatryan  
Vote as Follows

Ayes:	Asatryan, Devine, Kassakhian, Najarian, Brotman
Noes:	None
Absent:	None
Abstain:	None

**c. Community Services and Parks, re: Award of a Professional Services Agreement with Biocom California Institute in an amount not to exceed \$285,000, at \$95,000 per year from January 1, 2024 to January 29, 2027**

1. Motion to approve executing a Professional Services Agreement with Biocom California Institute in an amount not to exceed \$285,000, at \$95,000 per year from January 1, 2024 to January 29, 2027, to increase employer engagement and provide technical assistance to colleges serving underserved populations, in establishing biotechnology career technical education for the Board Foundation grant; and authorize the City Manager, or a designee, to execute all agreements, certifications, and documents necessary to accept and implement the funding

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None

**d. Fire Department, re: Annual Weed Abatement Program for 2024**

1. Resolution 24-51 declaring that noxious weeds on certain properties are a public nuisance; that the City intends to cause abatement by removal; that a hearing will be held on April 2, 2024 for objections to removal

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None

**e. Public Works, re: Amend existing contract for Citywide Maintenance and Repairs of Heating Ventilation and Air Conditioning Systems (HVAC) with ACCO Engineered Systems, Inc. (ACCO)**

1. Motion authorizing the City Manager, or his designee, to execute Amendment No. 2, to contract 8001439 for Citywide Maintenance and Repairs of HVAC Systems with ACCO, increasing the contract amount by \$852,000 to the total not-to-exceed amount of \$2,173,160

Moved: Devine

Seconded: Asatryan

Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None

**5. CITY COUNCIL/STAFF COMMENTS**

Councilmember Najarian read Ralph Tufenkian's biography and asked council to adjourn in his memory. Councilmember Kassakhian sent his condolences to the family of the deceased.

Councilmember Devine attended an event at the YWCA called "YOU uniqueness Festival 2024." She commended community leaders, Edith Fuentes and George Saikali, for a well-

organized and well-attended event. Devine attended the 5<sup>th</sup> Anniversary of the Cherry Blossom Festival and the 50<sup>th</sup> Anniversary of the Japanese Tea House at the Glendale Brand Park. She acknowledged Community Services and Parks Director Onnig Bulanikian for being instrumental for bringing this festival to the City of Glendale. Devine announced there was a Japan-Ukraine Conference for Promotion of Economic Growth and Reconstruction that will help Japan rebuild Ukraine when the war is over. Devine and Mayor Brotman attended the Soroptimist's Live Your Dream Awards, an education award for women who provide the primary financial support for their families.

Councilmember Asatryan had the honor of accepting a delegation from the Philippines, in which members of our Sister City Santa Rosa, Laguna, signed the official Memorandum of Understanding. Asatryan and City Clerk Dr. Abajian attended the LA County's 39<sup>th</sup> Annual Woman of the Year Celebration. Asatryan met with an organization called Women's Fire Alliance, who support and empower women in the fire service, and asked the Glendale Fire Department to collaborate with the organization.

Mayor Brotman announced that the City of Glendale received the American Green Zone certification for converting all gas-powered equipment used in city parks and landscaped areas to electric. He attended the grand opening of a youth drop-in center offering social services called "Our Third Place," located at 1540 E. Colorado St.

## **6. COMMUNITY EVENT ANNOUNCEMENTS (3-Minutes)**

## **7. ADOPTION OF ORDINANCES**

## **8. ACTION ITEMS**

### **a. Public Works, re: Award of a Professional Services Agreement (PSA) to Administer Glendale's Green Business Program**

Staff Comments:

Roubik Golanian, City Manager

Daniel Hernandez, Interim Director of Public Works

Presenting:

Regina Wheeler, Recycling Coordinator

1. Motion authorizing the City Manager or his designee to execute a new PSA with a 501c3 organization Sustainable Works, a Project of Community Partners (Community Partners) for \$155,250 to Administer Glendale's Green Business Program for one year

Moved: Devine

Seconded: Najarian

Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None





**b. Public Works, re: Vacation of the First Alley Northeasterly of Victory Boulevard, Between Allen and Irving Avenues (Alley 21); Vacation Case No. 190V**

Hearing opened at 10:00 p.m. and closed at 10:06 p.m.

Public Comment  
Joshua T

Staff Comments:  
Roubik Golanian, City Manager  
Bill A'Hearn, Senior GIS Project Manager  
Daniel Hernandez, Interim Director of Public Works  
Mike Garcia, City Attorney

## 1. Resolution 24-54 Ordering the Vacation

Moved: Devine

Seconded: Najarian

## Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None

## 2. Resolution 24-55 Adopting Plan No. 12-245

Moved: Devine

Seconded: Najarian

## Vote as Follows

Ayes: Asatryan, Devine, Kassakhian, Najarian, Brotman

Noes: None

Absent: None

Abstain: None

## 10. REPORTS – INFORMATION

## 11. WRITTEN COMMUNICATIONS

## 12. DISCUSSION OF COUNCILMEMBER FUTURE AGENDA REQUESTS

### 13. ORAL COMMUNICATIONS

Discussion is Limited to Items NOT a Part of this Agenda. Each Speaker is Allowed 5 minutes. Council May Question or Respond to The Speaker But There Will be no Debate or Decision. The City Manager May Refer the Matter to the Appropriate Department for Investigation and Report.

Ray Shelton  
Gayane Kadzhikyan  
Joseph Kaskanian  
Allan Durham  
Eric  
Frank Wilson  
Anonymous

**14. NEW BUSINESS**

**15. ADJOURNMENT – 10:40 p.m., adjourned in memory of Ralph Tufenkian**

Moved: Najarian

Seconded: Kassakhian

---

Mayor of the City of Glendale

---

City Clerk of the City of Glendale